

MONTEREY COLLEGE OF LAW

STUDY ABROAD GUIDELINES

Monterey College of Law students may be eligible to take elective courses for Clinical Studies credit for the summer semester through Study Abroad programs offered at ABA law schools.

Participation

In order to be considered for participation in a Study Abroad program, students must;

1. be in good standing, academically and financially and
2. obtain application approval from MCL Dean prior to summer registration at MCL.

Opportunities

Notices from law schools offering Study Abroad programs are posted on the bulletin boards across from the student mailboxes as well as in the student lounge. Students may also discover additional programs and present them to MCL for consideration.

Procedure

Student interested in participating in a Study Abroad program must provide the following:

Prior to Approval

1. A completed application to Study Abroad
2. Written documentation from the hosting institution describing:
 - a. Study Abroad program overview
 - b. course and unit credit
 - c. course outline/syllabus
 - d. hours and duration of course(s) to be taken

If your application is approved, you will be notified and may then proceed through the registration process. If your request is denied you will receive a written explanation.

After Approval

1. A copy of your acceptance notification from the Study Abroad program
2. A completed registration form indicating the number of Clinical Studies units to be taken through Study Abroad program. A maximum of three (3) units may be taken.
3. Appropriate registration and administrative fees.

The usual registration fee of \$70 plus a \$60 administrative fee will be charged for courses taken through a Study Abroad program. You will not be charged MCL tuition for the units obtained.

Credit

Assuming Committee of Bar Examiners requirements are met (1 unit for credit for 15 hours of classroom teaching time), courses approved through a Study Abroad program will be awarded the same number of units at Monterey College of Law as are given by the issuing institution. All credit granted for Study Abroad programs will be in Clinical Studies units, and will be entered as such on the student's official transcript.

Completion of Work

In order to obtain credit for Studies Abroad, the Registrar at Monterey College of Law must receive an official transcript sent directly from the issuing institution. This transcript must indicate the semester in which the course was taken, course name, credits granted and grade received. The student is responsible for requesting and paying for the transcript.

Grading

Students will receive a grade of Pass or Fail for courses completed through a Study Abroad program. The final grade will be determined by the Monterey College of Law Dean based on information provided in the official transcript submitted at the completion of the course. No grade or credit will be given until and unless all required documents have been received.